CIT Support Paperwork & Eligibility Table

Updated October 31, 2024

Intern	PS Uncertified* or PS Per Diem	PS Resident	PS Tenured
Complete on-line **CIT Teacher Data Form** for Teacher or Service Provider being supported (not necessarily during first visit). Update **Google Classroom Mentor Calendar** monthly.			
Complete/Discuss **Intern Self-Assessment** (not submitted).	Complete **Professional Support Intake Form** as part of initial visits.		
Monthly Administrator Contact	No Administrator Contact unless requested by teacher/service provider.		
First & Second **Intern Status Reports** and **Intern Reports on Mentor**	January **Professional Support Semester Report**.		
CIT Governing Panel Observation of Mentor with Intern	CIT Governing Panel Observation of Mentor only if no Interns.		No Panel Observation
CIT Intern Final Report & Recommendation for Continuation	June **Professional Support Semester Report**.		
Eligible for Sub Days	PS Uncertified "Contract Subs" are eligible for CIT Day. PS Per Diem Not Eligible.	Eligible for Sub Days	
Eligible for Tuition Reimbursement	PS Uncertified "Contract Subs" only eligible for graduate courses (Professional Cert) PS Per Diem Not Eligible.	Eligible for Tuition Reimbursement	Eligible only if second certification in Shortage Area.
Not eligible for PD Incentive if first year.	Not eligible.	Eligible if not first year	Eligible

*See Slides for more information.